



Steps to Getting Started with OAISD Blogs

1. Meet with your principal to discuss the following elements of your use of OAISD Blogs.
 - a. Purpose
 - b. Goals
 - c. Objectives
 - d. Course content
2. Contact Dan Ireland to obtain an application and user agreement and get any questions answered.
 - a. 738.8940 ext. 4075
 - b. direland@oaisd
3. Read and sign the OAISD Blogs User Agreement in the packet.
4. Fill out your application form.
 - a. Please set your start date *at least* two weeks in advance.
5. Have your principal sign and date the administrator portion of your application.
6. Notify your technology director that you will be creating a classroom web site using OAISD Blogs.
7. Be prepared to demonstrate mastery of OAISD Blogs or sign up for a class.
8. Return the packet to Dan Ireland at OAISD ESB Instructional Technology, 13565 Port Sheldon Street, Holland, MI 49424.



OAISD Blogs Application

Name _____

School _____ Phone number _____

District _____ Position _____

Intended Audience _____

Purpose _____

Select one:

I have OAISD Blogs experience _____

I will need OAISD Blogs training _____

I have read and signed the OAISD Blogs User Agreement _____

Preferred blog user name _____

Preferred start date (*must* be at least 2 weeks after application is sent) _____

Teacher Signature _____

Teacher E-Mail _____

Principal Signature _____

Date _____

****PLEASE NOTE**** All accounts inactive for a period of 6 months or more will be deleted.

You will receive initial account information in an e-mail sent to the address you specify above. Passwords are randomly assigned by the blog server, but may be changed in your blog administration settings.



For ISD Use

User Name _____ Input Date _____

Ottawa Area ISD Blogs User Agreement

The goal of participation with the OAISD Blogs platform is to assist all personnel, students, and parents in the collaboration and exchange of Information for educational and work related purposes.

The intent of this user agreement is to comply with the Ottawa Area ISD Internet User Participation Agreement, Merit/MichNet Acceptable Use Policy and the stated purposes of any other networks used.

This acceptable use applies to all users of OAISD Blogs, both on-site and remote connections by users.

1. I understand that I must have signed permission from my administrator to participate in OAISD Blogs use.
2. I have read and understand the copyright issues published by OAISD Blogs and associated with OAISD Blogs use.
3. I understand that the use of OAISD Blogs is for educational and job related purposes only.
4. I will take the OAISD Blogs training course provided in order to receive my OAISD Blogs account.
5. I understand that the Ottawa Area ISD reserves the right to limit the space on the server pertaining to OAISD Blogs use.
6. I have read and agree to the Ottawa Area ISD Internet User Participation Agreement.
7. Users who violate the policies of the Ottawa Area Internet User Participation Agreement and/or the OAISD Blogs User Agreement will have their account privileges discontinued.
8. The rights and responsibilities listed above are supplemental to local district Acceptable Use Policies.

I have read and agree to adhere to the OAISD Blogs User Agreement of the Ottawa Area ISD.

Signature

Date